

MARKET HARBOROUGH & BOSWORTH PARTNERSHIP.

Minutes

Date: 21st June 2022

Author: Karen Partyka

Subject: PPG meeting

Present

Barbara Johnson (BJ)	Annette Rogers (AR)
Elizabeth New (EN)	Jeff Gregory (JG)
Roz Oliver (RO)	Richard Julian (RJ)
Brain Smith (BS)	Julie Simpson (JAS)
Dr J Crowley (JMC)	Karen Partyka (KP)
APOLOGIES:	
	Andrew Miller (AM) Sally Jones (SJ) Dani Harrison (DH)

MINUTES.

- 1) Apologies. Please see above. Apologies also for TEAM connection Failure to link-up with BS & RJ.
- 2) Minutes of **last** meeting – agreed as a correct record.
 - a. Matters arising:- Pharmacy survey. JAS confirmed that the survey was put the MH Pharmacy website.
- 3)
- 4) Chairman's update.
 - a. The chairman advised that the meeting held out of hours (OOH's) at Husbands Bosworth Medical Centre for PPG members was a great success and will be repeated at Market Harborough Medical Centre on Tuesday 16th August 2022 – 7.00pm start.
- 5) Matters for discussion.
 - a. LHILT – BJ reported that she would usually attend the monthly meetings of this group which offered a discussion and ideas platform for local health and wellbeing issues. The meetings, held generally at the Kibworth Smeeton Road site, comprised of a diverse group of representatives including Harborough District Council, Leicestershire Partnership Trust and LCC Social Services staff. The Chair asked if any group members would wish to attend in her place from time to time and RO offered. BJ to forward additional information including dates & times.
 - b. Green Social Prescribing. PPG representative BS had spoken to the Husbands Bosworth Allotment Coordinator to establish if there would be possible for HB patients to work on the allotment as a community and wellbeing opportunity. He had established that currently there

were no free plots. The Chair was keen that the group pursue a similar opportunity in MH and Jas undertook to enquire.

- c. Art poster project. PPG representative BS has visited the village primary school to engage with local children to engage in a 'Hygiene' topic poster project for the surgery to judge and display; prizes will be awarded. Feedback for next meeting.
 - d. Summer funding for equipment. JMC advised that there is a piece of equipment for the Asthma service offered. JMC to provide details.
 - e. Patient newsletter. JAS advised the staff and patients newsletter was being prepared and BJ would prepare a statement for the this and the website. Consideration was also given to the PPG members providing a brief biography for the notice board. This could also be incorporated into the newsletter and sent to patients. BS to forward to the Bosworth Bugle for inclusion.
 - f. Market Harborough Medical Centre – Meet and Greet sessions to re-commence. JG/AR/EN/RO have offered to undertake this task. Time 10.00-11.00am on a Monday and 2.00-3.00pm on a Wednesday. No dates provided. BJ to provide timetable of events.
 - g. Dr H Mistry (HKM) came to the meeting to advise he was retiring on 30th June 2022. The two new partners, Dr Daudia & Dr Anand were discussed, and both start on 1st July 2022. HKM advised that Dr S Harrison was replacing him as clinical director. An overview was given on the roles of the PCN staff. The PPG thanked HKM for his 30-year service.
 - h. Planning permission for MHMC building BJ advised that she could assist the business if needed as Ward Councillor.
- 6) JMC update.
- i. JMC advised that Dr Mistry is retiring on 30th June 2022, Dr Bishop is retiring 30th November 2022 and Dr Crowley is retiring 31st March 2023.
 - ii. Two new partners had been recruited to replace Dr Mistry & Dr Bishop and they would be starting on 1st July 2022. Dr Findlay, who had been working successfully as a salaried GP with us for many years had also been made a Partner.
 - iii. The business is gradually returning to business as usual, however, both practices have had a large increase in demand for its services with a reduced workforce. The increase in demand is partially due to secondary care backlogs and referrals not being actions as swiftly pre pandemic, therefore this has resulted in patients accessing primary care more frequently.
 - iv. Staff recruitment has been challenging and we have had advertisements out for new staff for all areas of the business for the last 12 to 18 months. The business is starting to get transaction for some open positions but for clinicians, doctors and nurses, we have had very little response.
 - v. Extended hours. From 1st October 2022 we will be required to be open at both sites from 8.00 till 20.00. Monday to Friday and 9.00 to 17.00 on a Saturday. Emails had been sent to patients at both sites asking for feedback, to be provided at next PPG meeting.
 - vi. Covid vaccinations. The Spring campaign is ending 30th June 2022. There is no information available for the autumn campaign and sadly there can be no joined up thinking in linking Covid autumn and flu campaigns together due to delivery logistics (flu delivery dates already being decided in January) KP advised that flu's would be delivered early September and the likelihood of being able to undertake the two

vaccines together is slim initially. It was anticipated that covid vaccine qualifying age would match that of flu, 65 and those clinically at risk.

- vii. The pressure on the phone system was acknowledged. Telephone and website stats to be provided for the next PPG for both sites detailing current volumes.
- viii. Online appointment bookings. JMC advised that the business was taking slow steps in opening online appointment. Previously it has been ascertained that patients will book an inappropriate clinic regardless of what their ailments and resulting in the patient being turned away and an appointment wasted.
- ix. Business website. PPG members advised that some patients are not technically minded and find our website confusing. Therefore, this question will be raised at the next meet and greet in MHMC to raise awareness and to offer assistance.
- x. JMC asked for the PPG assistance in re-educating patients about the additional resource available rather than always assuming the GP is the right clinician to see in the first instance. The business has on-site physio, mental health facilitator, social prescribers and physician associates. Communicating these additional roles to our patients is key and this could form part of the meet and greet when held.

7) AOB

- a. JAS advised that the Husbands Bosworth boundary had expanded to include Lutterworth East.
- b. Vasectomy clinics continued to be very successful. Dr Findlay had increased the number of clinics to 2 per month.
- c. Bereavement counselling. JMC advised that there is little support in the area for bereavement counselling. The practices does have a Mental Health Facilitator and a Youth Councillor but patients can also self-refer to LPT Lets Talk Service.
- d. New PPG member's background
 - i. RO advised that she works oversea helping with GP listening skills. RO is trained physiotherapist, looks after people's spiritual care and is a Buddhist specialising in meditations.
 - ii. JG advised that he was a criminal defence lawyer.

Number	Action point	Responsibility	Complete by	Completed.
1	MHMC meeting 16.08 @ 7.00pm for PPG members. MHMC staff / PPG to organise	JAS / BJ	12.08.2022	
2	LHILT – BJ to forward to RO information relating to this meeting	BJ	12.08.2022	
3	Green SP – allotment information for next PPG meeting	PPG	12.08.2022	
4	Art poster project. PPG to visit schools and engage with children	PPG	12.09.2022	
5	Summer funding. JMC to provide information on equipment for Asthma service	JMC	12.08.2022	
6	MHMC – meet and greet patients. BJ to provide time table	BJ	12.08.2022	
7	Patient newsletter BJ to provide information for inclusion in the patient newsletter.	BJ	12.06.2022	complete
8	Extended hours. Email feedback to be provided.	Business Manager	12.08.2022	
9	Telephones and Website stats for the next PPG meeting	JAS	12.08.2022	
10	Ensure TEAMS is operational for next meeting proper Tue 20 th September		12.09.2022	

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Next meeting: TBC

Additional documentation to support these minutes:	
Document Name & Description	File location and/or hyperlink
Tuesday 20 th September 2022	MHMC & TEAMS
Tuesday 13 th December 2022	TBC